

Privacy policy

As you visit the website www.sebastiaanhaartsendigital.nl or contact me via the forms, I receive information about you. In this privacy statement, I explain what we do with this information and how we use it. I ensure that I handle your information with care and store it securely. If you have any questions regarding the information that is stored, please feel free to contact me. I may amend this statement if necessary. This privacy statement should be regularly revised and updated so that it stays up to date. This privacy statement was last reviewed on **01-06-2023 (June 1, 2023)**.

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1 - When do you apply this privacy statement?

This privacy statement applies to all personal data that is processed by SHD and all domains related to SHD. This concerns personal data of everyone who has ever had contacted me or visited the website, such as customers, visitors and business contacts. Personal data constitutes of all data that can be traced back to you as an individual, such as your name, telephone number, IP address, surfing behaviour or email. If you want to know more about personal data, feel free to visit the website of the Dutch Data Protection Authority.

2 - Who uses your data?

Sebastiaan Haartsen Digital (SHD) is responsible for the website www.sebastiaanhaartsendigital.nl and therefore the organization responsible for using your personal data as described in this privacy statement. The full details of SHD are:

Sebastiaan Haartsen Digital
Zaanstraat 53
7523 HB Enschede
Kvk 90297881

3 - Whose data do we use

SHD and all related domains, processes data of all who have contacted or visited the website. These include visitors, business customers and contact persons.

4 - How does SHD get your data?

SHD receives data from you as you fill in and send the contact forms on the website.

5 - What data of you does SHD use?

SHD only uses the data that is provided by you as you fill in and send the contact form or contact via email: info@sebastiaanhaartsendigital.nl. This includes the following personal data (if provided):

- Name (first and last)
- e-mail address (required)
- Telephone number (not required)

6 - What does SHD use your data for?

SHD only uses your personal data for contact purposes to discuss details of potential assignments and services provided by SHD.

7 - How long does SHD store your data?

SHD stores your data as long as is required by law to do so and as long as necessary for the purpose we use your data. Personal data is generally stored no longer than the statutory period of seven

years. After the expiration of this period, SHD only stores your data for statistical purposes. Please feel free to contact SHD via info@sebastiaanhaartsendigital.nl if you want to know more about the specifics of personal data storage.

8 - Who does SHD share your data with?

SHD is the only involved party when you fill in the contact form or send an email. Your personal data is not shared with others.

9 - Where does SHD store your data?

SHD processes your data within the European Economic Area. This means that we also store your data within the EEA. If you have any questions about this, please feel free to contact me.

10 How safe is your data with SHD?

SHD prides itself in the safe storage of data both organizationally and technically. SHD and its domains are secure and protected against unwanted sharing of your data. Your shared data is therefore safe with SHD and only used by the employees of the organization or people who have received permission from you. If you have specific questions, please feel free to contact me.

11 What are your rights?

In this section your rights regarding your personal data are described and listed.

Right to information

SHD must explain to you in an understandable and clear manner what we do with your data and what control we have over it. These subjects are explained in this privacy statement. This statement explains what is collected, how it is collected and how it is stored.

Right to access

At any moment you have the right to contact SHD to view the stored personal data that is related to you.

Right to correction

You may contact SHD to have your data corrected if it is incorrect or incomplete.

Right to object

You may object to the processing of your data if you do not agree with the way SHD handles your data. This right applies to the data SHD uses for direct marketing. You can indicate that you no longer wish to receive emails from SHD. This also applies to personalized recommendations on our website.

Right to data portability

If you have stored data with SHD and have given permission, you may ask to transfer the data SHD has on you to another organization.

Right to restriction

You may ask to limit the use of your data. This means you can ask to only store your data but not use it to contact you.

Right to be forgotten

You may ask SHD to delete all the data we have from you. This regards all data that can be traced back to you. In some cases SHD cannot yet delete your data when this is for example in violation with tax authorities.

Right to submit a complaint

Since I am dutch and we love complaining, I have to give you the right as well. You may submit a complaint about the way SHD handles your data. If it is within SHD's power to resolve it we would be happy to do so. You may also submit your complaint to the Dutch Data Protection Authority. Of course I hope that we can resolve the manner, but if necessary you can also go to court. In that case, the court in the place of business of Sebastiaan Haartsen Digital is the one which will handle your complaint.

How do I submit a request or complaint?

You can send an email to info@sebastiaanhaartsendigital.nl describing your request or complaint. I process every request or complaint within 30 days. If you submit multiple requests or complaints or the submissions are more complex, responses can take longer up to 60 days. SHD may ask to identify yourself. In that case SHD needs to verify your identity to correctly connect you to your stored personal data.

12 - What rules apply to this privacy statement?

This privacy statement must meet several conditions. These conditions are described in the Dutch General Data Protection Regulation. In addition the general rules that apply under Dutch law, also apply to this privacy statement.

13 - Which cookies does SHD use?

You can indicate which data SHD may use from you. If you have given permission to personalize your profile based on your surfing or search behavior, SHD can set up the website for you in such a way that it is more personalized. This is done using cookies. A small text file, a cookie, is generated and connected to your hardware when you visit the SHD-domain. The cookies SHD uses are:

- Functionalised cookies: session and login cookies to collect session and login information.

14 - What does SHD do with data of minors?

SHD does not target minors with our organization. Visitors under the age of 18 which require the services of SHD or wish to contact the organization must do so with permission from a parent or guardian. If you are a minor and have contacted SHD, it is assumed that you have done so with permission before you shared your information.

15 - Do you have a question about this privacy policy?

If you have a question about this privacy policy, please feel free to contact SHD on info@sebastiaanhaartsendigital.nl and I will respond as soon as possible.